

Science Adventurers

Constitution

ARTICLE I. NAME OF ORGANIZATION

The Name of organization of St. Petersburg College is known as the Science Adventurers Club, (SAC).

ARTICLE II. PURPOSE

Science Adventurers is open to SPC students and faculty interested in exploring the many science fields; while having adventure and fun in the process. Students interested in joining SAC do not need to be science majors. While being involved in SAC, students and faculty can participate in many activities throughout semester including: field trips, guest speakers/lectures, college/community service projects, and independent scientific exploration/research. For more in-depth details see “Bylaws VI. Activities.” The club also offers a way in which science students and potential science enthusiasts to get to know one another, and the faculty in the various science disciplines.

Contact the Science Club Advisors:

Mr. Mike Stumpe on the Clearwater Campus (727) 791-2534 or e-mail at stumpe.mike@spcollege.edu

Dr. Monica Lara on the Clearwater Campus (727) 791-2618 or e-mail at lara.monica@spcollege.edu

Mr. Carl Opper on the Clearwater Campus (727) 791-2761 or e-mail at opper.carl@spcollege.edu

ARTICLE III. MEMBERSHIP

Science Adventurers is open to St. Petersburg College students (of any campus), with good standing as defined by the “Bylaws I. Members”. Science Adventurers is open to St. Petersburg College faculty and student workers as defined by the “Bylaws I. Members”.

ARTICLE IV. OFFICER POSITIONS

There will be 1 club president, vice president, secretary, and treasurer. There will also be 1-2 Student Government Association (SGA) representatives to attend to SGA meetings. Also an Innerclub Council (ICC), representative as well, (Can be President or Secretary of club).

ARTICLE V. ELECTION OF OFFICERS

Election of new officers shall be held at the beginning of fall semester. However, if an officer position cannot be filled at the time, or if one is no longer able to perform his/her duties—then another officer, or advisor may take over duties of other officer if applicable.

ARTICLE VI. AMENDMENTS

The Constitution and Bylaws may be amended by 2/3 officers of Science Adventurers with final approval of 2/3 of the Faculty Advisors.

Science Adventurers

Bylaws

I. MEMBERSHIP

- Section 1. Students attending SPC with Good Standing as defined are allowed to join Science Adventurers with a GPA of 2.0 or greater.
- Section 2. Current SPC faculties are allowed to join Science Adventurers known as Guides. (See Bylaws III. Officer Duty Section 6. Guides)
- Section 3. Current working students i.e. OPS or Student Assistants are allowed to join Science Adventurers known as Scouts while attending SPC.
- Section 4. Officer positions will be held by current enrolled SPC students with Good Standing as defined with a GPA of 2.5 or greater.
- Section 5. In order to join SAC in addition to the mentioned above information, one must also attend biweekly meetings, complete a community/college service project with SAC, or Student Government Association.
- Section 6. Certain membership information is required: First and Last Name, Student #, Phone#, and Email. If one is not comfortable with giving out their phone number on first meeting, an Email is an acceptable substitute for communication, and to tell us your information through Email.

II. MEETINGS

- Section 1. Regular meetings will take place every two weeks to plan and set dates for activities, service projects, and any concerns that may need addressing.
- Section 2. If a regular In-person meeting cannot occur, than an “E” meeting may occur between officers and advisors, and then information will be Emailed out later to members.

III. OFFICER DUTIES

Section 1. **President**

The President shall be in charge of all club activity planning in consisting but limited to, working with Advisors, Vice President and Treasurer to approve site visiting sites, paperwork, attending all meetings and giving the club announcements. Also may help out with other officer tasks if help is needed, and communication between members, officers of SAC, and the advisors.

Section 2. **Vice President**

The Vice President shall assist the President and Treasurer in activity planning and attend all meetings if applicable, and assist with announcements. Will also research volunteering opportunities with SPC, SGA, or outside community sources such as; nature parks, beaches, museums, schools. Vice President will also help out with communication between officers, and advisors as well.

Section 3. **Secretary**

The Secretary shall make sure all member records are being collected & kept up to date, all proper forms, such as, “Liability forms,” are collected & turned in properly, and minutes kept at general meetings. Secretary will also assist President in sending out Emails to members about trips, and who’s still actively

participating in the club. The Secretary will also act as the “club promoter,” as well, spreading the word about sac, and creating/handing out information about club.

Section 4. **Treasurer**

The Treasurer duties shall include taking care of club finances by following the correct club account procedures by working with the advisors to deposit and withdraw club funds from the Fund 60 account setup through SPC.

The Treasurer duties shall include working with the President and Vice President to develop the most feasible options to fund events. Monetary funding may come from a SGA Proposal, Member dues, or sponsors.

The Treasurer will keep the record books up to date and verified with the advisors and report at any given time the status of the clubs account.

Section 5. **Student Government Association (SGA) Representative**

The SGA Rep(s), shall attend all SGA meetings, report to SGA of Science Adventurers club activities, and report to Science Adventurers of SPC activities. Should be at least 2 representatives throughout semester if possible—members could switch off and have one member go one week, then another member following week, and so on.

Section 6. **Innerclub Council (ICC) Representative**

Representative to attend all ICC meetings to learn of other clubs on CLW campus’ activities, as well as, let other clubs know of SAC’s activities going on and if we need extra volunteers ask at ICC meetings.

ICC Rep has to be President, Vice President or Secretary.

Section 7. **Guides and Scouts**

1. There shall be 1 guide for every 12 students attending Field trips. If more than 12 students, 2 guides are recommended for field trips.
2. A Guide will first be the Science Adventurers Advisors and then after that Current SPC Faculty or Advisor approved Assistants known as Scouts.

IV. ELECTION OF OFFICERS

Section 1. 1. The Election of new officers shall be held at beginning of fall semester, and must have 2/3 vote by members. If an officer cannot perform his/her duties anymore, or graduates after semester than another officer election with take place...based on 2/3 vote as well.

2. If an Officer position is not filled, or if one leaves during semester—another officer or advisor can take over said officer duties if applicable.

V. ACTIVITIES

The activities among the club must be coordinated with Student Activities—club activity request must be turned in 2 weeks prior to trip (preferably 3), a van request form turned in a month in advance for trip, if van is needed. Activities must also be approved ad coordinated with Advisors; proper funding is needed and collected—either from SGA or SAC “club funds.”

Section 1. **Physical Trips**

1. Kayak/canoe trips, dive trips, trail riding/ walking, and camping.

Section 2. **Field Trips**

1. Science museums, mines, nature preserves, science conferences or event.

Section 3. **Research & Speakers**

1. Individuals or groups can conduct research and share with the club as well as get assistance from any member of the club
2. Guest speakers from SPC's Science faculty and the science community including; other universities, scientists, teachers in scientific field interested in sharing knowledge of their field.
3. Lectures will be posted on SAC calendar www.spc-sac.weebly.com of where and when they will be, and what the lectures will be on. Could be at university, museum, aquarium, or Nature Park.

Section 4. **Volunteer**

1. Campus events, Science awareness events/science fairs, nature clean ups.

VI. FINANCES

Section 1. Dues and Fees

1. There are no club dues to join SAC.
2. Fees will be collected for all trips or any other expenses related to club activities; for example, \$5 collected for in-county trips, \$10 for out-of-county trips, \$15-\$20 out of state trips depending on trip. These fees will serve as a deposit to hold your place on a trip.
3. Fee collection will be monitored by the Advisors and reported and recorded.
4. Fees will be split evenly among members attending the trip or speaker event.
5. A due date for collected fees for a trip will be a week in a half before trip occurs.

VII. Important Field Trip Information

Section 1. TO Be Eligible for going on Field Trips

1. In order to go on any of aforementioned trips, members need to have been to at least 1 meeting, completed a volunteer act with SAC or SGA, or attend a lecture and write a ½ a page summarizing the lecture before going on any trip.
2. There will be start up dates for signing up, collecting fees, and end dates for collecting these items.
3. An Email will be sent out 2 weeks before the event stating it's the last week to reserved (pay for), your spot for trip. A week before trip another e-mail will be sent out to see if everyone that's signed up/paid is still going.
4. If you sign up/reserve spot for trip and cannot attend, please let an officer or advisor know at least 48hours upon trip date. If you are a No SHOW on the trip date and you have not contacted anyone—your fees for that trip will remain in the club funds and not be returned to student. If you cannot attend event for emergency, or work and have contacted someone you may have your fees credited toward another trip, or given back.

IX. GENERAL SPC CLUB POLICIES

It is the responsibility of the members of each student organization to assume its responsibility pertaining to all policies and procedures of Student Activities, the Student Government Association and the College. The following policies are set forth for the benefit of the clubs.

- To be recognized on the Clearwater Campus, each club must receive the approval of Student Activities and follow the procedures for becoming established. All clubs that were active the past year must re-register with Student Activities each fall.
- A current statement of purpose, current advisor's acceptance form, current membership roster, constitution, by-laws, and calendar of proposed events must be on file in Student Activities. The club must maintain an active program and fulfill its purpose.
- The policies and objectives of the club must be consistent with those of the College and the constitution of the SGA. Club members must adhere to policies and procedures of the Board of Trustees, the College, SGA and their own constitution.
- The club must have an advisor who attends all meetings, activities and events. This applies to activities on campus and off campus.
- All meetings, activities and events must be scheduled through Student Activities. This applies to activities on campus and off campus.
- All clubs should have a representative on the Student Government Association (SGA) who will attend the weekly meetings faithfully. SGA meetings are Mondays at 2:00 p.m. in the Student Lounge. If the representative fails to remain active in SGA, then the club will be given time to find a replacement.
- All clubs must submit an application for approval of every activity and event, on or off campus at least two weeks prior to the proposed activity. Only approved activities or events may be held. An example of activities and forms required:
 - Ø Conventions/Trips – activity request form, code of the roads, release of liability forms, excuse from class forms, copies of driver's license and insurance cards for all drivers
 - Ø Meetings – activity request form, room request
 - Ø Speakers – guest speaker request form, room request, equipment request, sexual harassment form
 - Ø Fundraising Projects/Car Washes – fundraising request form